



### **Members of the Board**

Michael A. Zapf, DPM, President  
Judith Manzi, DPM, Vice President  
Darlene Trujillo Elliot, Secretary  
Maria Cadenas, MBA  
Kristina M. Dixon, MBA  
Neil B. Mansdorf, DPM

### **BOARD MEETING**

**December 7, 2018**

Action may be taken on any item listed on the agenda.

Agenda items may be taken out of order for meeting efficiency.

**Department of Consumer Affairs  
2005 Evergreen St.  
Sacramento, Ca 95815  
Board Hearing Room**

### **MINUTES**

#### **OPEN SESSION**

#### **I. Call to Order & Establishment of Quorum.**

Board Member Zapf called the meeting to order at 10:08 a.m., Kathleen Cooper called roll, and a quorum was established.

MC	KD	DE	NM	JM	MZ
A	P	P	P	P	P

#### **II. President's Welcome.**

#### **III. Public Comments on Items not on the Agenda**

MC = M. Cadenas	KD = K. Dixon	DE = D. Elliot
NM = N. Mansdorf	JM = J. Manzi	MZ = M. Zapf

LEGEND: Y = YES, N = NO, A = ABSENT, P = PRESENT, ABS = ABSTAIN, C = CONFLICT

*Note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. (Government Code Sections 11125, 11125.7(a).)*

- IV. Review and Approve Meeting Minutes of the Board Meetings held on September 7, 2018. Motion by Board Member Dixon, seconded by Board Member Mansdorf, to approve the September 7, 2018 Minutes. The motion carried 5-0.

MC	KD	DE	NM	JM	MZ
A	Y	Y	Y	Y	Y

- V. Receive Update from the Office of Attorney General Regarding Vertical Enforcement Continuation – Gloria L. Castro, Senior Assistant Attorney General, and Emily Brinkman, Deputy Attorney General

The Board received an update from Gloria L Castro and Emily Brinkman regarding Vertical Enforcement Continuation.

- VI. Executive Officer's Report – Brian Naslund

- A. Licensing Program Update – Andreia Damian

The Board reviewed and discussed the Licensing Program Report as presented by Ms. Damian.

- B. Enforcement Program Update – Bethany DeAngelis

The Board reviewed and discussed the Enforcement Program Report as presented by Ms. DeAngelis.

Board Member Mansdorf moved, and Board Member Manzi seconded, to approve the Expert Reviewer Guidelines. The motion carried 5-0.

MC	KD	DE	NM	JM	MZ
A	Y	Y	Y	Y	Y

- C. Legislative Program Update – Kathleen Cooper

The Board reviewed and discussed the Legislative Program Report as presented by Ms. Cooper.

**D. Public Education Update – Kathleen Cooper**

The Board reviewed and discussed the Public Education Program Report as presented by Ms. Cooper.

**E. Quarterly Budget Update – Kathleen Cooper**

The Board reviewed and discussed the Board's financials as presented by Ms. Cooper.

**F. Executive Management – Brian Naslund**

The Board reviewed and discussed dates and locations for future meetings and committee assignments for 2019.

Board Member Manzi moved, and Board Member Elliot seconded, the motion to accept the 2019 committee assignments as follows:

Public Education: Ms. Elliot, Chair, and Ms. Dixon  
Licensing: Dr. Manzi, Chair, and Ms. Cadenas  
Enforcement: Dr. Mansdorf and Ms. Cadenas  
Legislative: Dr. Zapf and Ms. Dixon  
Executive Management: Dr. Manzi and Ms. Elliot

The motion carried 5-0.

MC	KD	DE	NM	JM	MZ
A	Y	Y	Y	Y	Y

Board Meetings are scheduled as follows: March 1, 2019 in Sacramento; June 7, 2019 in Riverside; September 13, 2019 in Oakland at the Samuel Merritt School of Podiatric Medicine; December 6, 2019 in Sacramento. Committee Meetings will be on February 6, 2019; May 15, 2019; August 21, 2019; November 13, 2019.

The Board discussed the adding of flu vaccinations to the Business and Professions Code Section 2472, and after a discussion, no action was taken.

Board Member Dixon moved, and Board Member Manzi seconded, the motion to accept the Executive Officer's Report. The motion carried 5-0.

MC	KD	DE	NM	JM	MZ
A	Y	Y	Y	Y	Y

**VII. Closed Session**

The Board went into closed session pursuant to Government Code Section 11126(a)(1), Evaluation of Performance of Executive Officer

**VIII. Open Session**

The Board returned to Open Session at 1:30 p.m.

**IX. Future Agenda Items**

Payments to Expert Consultants and the implementation of AB 2138.

**X. Adjournment**

Motion by Board Member Manzi, seconded by Board Member Mansdorf to adjourn the meeting. The motion carried 5-0.

MC	KD	DE	NM	JM	MZ
A	Y	Y	Y	Y	Y

MEETING ADJOURNED AT 1:37 p.m.

Prepared by: Kathleen Cooper

Approved on:

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Brian Naslund, Executive Officer